CHNA Meeting Minutes 3/20/13

Approved minutes of 2/20/13 meeting

COMMITTEE REPORTS & ACTION ITEMS

- PRESERVATION & PLANNING:
    - Discussed the Sycamore in Roanoke Park and the plastic pipes protruding from the ground. They are temporary and are there to help keep the Sycamore healthy during the hospice construction.
    - Brian spoke with Antonio about soliciting advice from the planning commission as regards any improvements he may make to his home (recently purchased Max's old place next to Karen McCoy)
    - Discussed types of structures/improvements that required permits and how Garcia's shed qualifies as a temporary structure. Posited the question, "What is the time period for which a temporary structure permit is valid?"

- EVENTS:
    - **GARAGE SALE, MAY 11th:** Discussed changing date of yard sale, decided to keep date the same.

- COMMUNICATIONS:
    - To-date the dues mailer and online payment option have generated a total of $4,294.50 in addition to any dues Lisa has received separately from these initiatives. Hopefully additional dues will come in after people have done their taxes.
    - To-date the survey has added *13 people to the email group, 23 people to the e-newsletter, and 15 people to the volunteer list*. The overall survey response rate to-date has been approximately **30%.** I have no statistics to compare this response rate to that of other types of mailed surveys.
    - The newsletter ran behind this month, as did pretty much everything on the Communication Committee to-do list. A final draft was emailed out Tuesday evening 3/19 and it should go to print Wednesday or Thursday for delivery by hand over the weekend.

    - The e-newsletter should go out sometime between Thursday and Monday and the website will be updated with the newsletter articles over that same period of time.

TREASURER REPORT

- **Treasurer not in attendance, but some treasury items were covered in communications committee report**