

# CHNA Meeting Minutes 2/18/16

LOCATION: Westport-Roanoke Community Center

IN ATTENDANCE: Ryan Lee, Joyce Williams, David Wallisch, Bill Allen, Rachel Porter, Gina Rizzo, Christopher Thomsen, Nicki Salido, Ryan Long, Pam Gilford, Cathie Chesen

ABSENT: Anna Diven, Anita Buck

GUESTS: Lisa McElwee, Frank Kaffenberger



I. Call to order - 6:32PM

II. Guest: Roanoke resident Lisa McElwee discussed Spring Home & Garden Tour for Roanoke, Coleman Highlands & Valentine; 2 homes in Roanoke currently onboard. Committee meeting regularly, pledging to be fiscally responsible and provide regular updates to neighborhood boards. Also adding a ticket upgrade for Jim Blair's home (Wright-designed house). Targeting ~200 attendees and looking at scheduling in early June, 2017 - 6/9 is tentative date. Lisa is asking for visible support from the board/neighborhood, but all work being done independently by their committee. Funds raised to go toward continued park renovation efforts.

Board discussion: CH neighborhood had prior home tour with success (many years ago). No objections from the board to allowing Lisa to recruit neighbors for the event and notifying neighbors of the event when scheduled. Per suggestion, we will confirm the group has event insurance in place and the CHNA is indemnified from any unexpected losses. Ryan to confirm with Lisa.

III. Approval of prior meeting's minutes - approved as submitted.

IV. Treasurer's Report - David, \$12k in account. Sand for luminaries, stamps - a few other expenses. Continuing to move to new format for accounting. Will have all records completed for next month's meeting.

V. Old Business

- Dues Mailer - David has prepared mailers in bundles for distribution. Board volunteered for distribution and will be completed before end of February.

- Newsletter - Pam developed a rough draft; discussion about how to best design; content needed; Pam: will call city for print support and get print quotes from PrintTime and other quotes. Articles continue to be sent to Pam (pjgilford@gmail.com).

VI. New Business

Joyce - raised concern with HUD home fence missing slats. Joyce wanted to confirm she could reach out to HUD contacts on behalf of board. No objections were raised.

VII. Adjourn: 7:40PM

Reminder of 2016 dates:

- Dumpster Days 5/7 & 10/22 [Gina Rizzo]
- Garage Sale - 4/30 [tbd]
- July 4th picnic - on a Monday [tbd]
- Dance in the Park - looking for volunteers
- Annual picnic 9/17 [Nicki Salido]
- Annual Meeting: target October [Ryan Lee]
- Luminaries: George to train a replacement this year
- Movies in the Park - will decide as construction clears (April or May meeting)