

CHNA Meeting Minutes 3/16/16

LOCATION: Westport-Roanoke Community Center

IN ATTENDANCE: Ryan Lee, Joyce Williams, David Wallisch, Anna Diven, Bill Allen, Gina Rizzo, Christopher Thomsen

ABSENT: Rachel Porter, Nicki Salido, Cathie Chesen

GUESTS: Kristin Long, Per Soneson



I. Call to order - 6:40PM

II. Approval of prior meeting's minutes - approved as submitted.

III. Treasurer's Report - dues have been incoming; almost all letters delivered. ~70 dues remittance received by mail. Online submissions not yet checked. Treasurer reports are now up to date and draft budget is pasted below. Replacement event signs need to be budgeted (and have now been added). Board to review budgeted expenses and identify if any events or activities are missing or require updated.

Expenses	2016 Budget	2015 Actual
Bank Fee	20.00	10.00
Garage Sale	30.00	30.00
Dumpsters	600.00	600.00
Stamps/Printing/Etc	250.00	250.00
PO Box	95.00	95.00
4th of July	1,000.00	1,000.00
Dance In Park	300.00	300.00
Movies in Park	400.00	0.00
Fall Picnic	2,500.00	2,500.00
Luminaries	1,350.00	850.47
Insurance	500.00	500.00
Banners	150.00	150.00
Event Signs	500.00	0.00
	7,695.00	6,285.47

IV. Old Business

- identify potential owners for "unclaimed" events: 4th of July (Gina Rizzo), Garage Sale (tbd), Luminaries (tentatively Christopher)
- newsletter delivery: split into standard routes. Volunteers claimed routes and Allens will deliver the remainder. Future newsletters will be mailed to residents.
- HUD update from Joyce: After calling, they committed to be out in 5 days to take pictures, and 30 days to fix the fence.
- confirmed new approach to update website with ongoing content; publish 1-3 stories per month - will start with the Spring newsletter content.

V. New business

Welcome new board members: Per Soneson & Kristin Long! Thanks for joining the fun - we're looking forward to your contributions.

VI. Adjourn 7:25PM

Reminder of 2016 dates:

- o Dumpster Days 5/7 & 10/22 [Gina Rizzo]
- o Garage Sale - 5/14 [Anna Diven]
- o July 4th picnic - on a Monday [Gina Rizzo]
- o Dance in the Park - looking for volunteers
- o Annual picnic 9/17 [Nicki Salido]
- o Annual Meeting: target October [Ryan Lee]
- o Luminaries: George to train a replacement this year
- o Movies in the Park - will decide as construction clears (April or May meeting)